

**UNION COUNTY COMMISSIONERS JOURNAL 2026**  
**January 7, 2026**

The Union County Commissioners met in regular session this 7<sup>th</sup> day of January 2026, with the following members present:

Steve Robinson, President  
David A. Lawrence, Vice President  
Tom McCarthy, Commissioner  
Bill Narducci, County Administrator  
Janell Alexander, Budget Analyst

\* \* \*

\*Commissioner Robinson called the meeting to order at 8:30 a.m.

\* \* \*

\*Thayne Gray, Assistant Prosecuting Attorney; Mike Williamson, Marysville Journal Tribune; and Joe Case, Marysville Matters.

\* \* \*

**RESOLUTION NO. 26-001:**

**Election of the President of the Board of County Commissioners - Commissioners**

The board of County Commissioners do hereby approve to elect Tom McCarthy as the President of the Board of County Commissioners for the year 2026.

A motion was made by Dave Lawrence and seconded by Steve Robinson that this resolution be adopted and was carried by the following vote:

Steve Robinson, Yea  
Tom McCarthy, Yea  
David A. Lawrence, Yea

\* \* \*

**RESOLUTION NO. 26-002:**

**Election of the Vice President of the Board of County Commissioners**

The board of County Commissioners do hereby approve to elect Steve Robinson as the Vice President of the Board of County Commissioners for the year 2026.

A motion was made by Tom McCarthy and seconded by Dave Lawrence that this resolution be adopted and was carried by the following vote:

Steve Robinson, Yea  
Tom McCarthy, Yea  
David A. Lawrence, Yea

\* \* \*

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**RESOLUTION NO. 26-003:**

**Resolution to Designate the Official Representative and Alternative for the Purpose of Voting at the Annual Meeting of the County Commissioners Association of Ohio in 2026**

The Board of County Commissioners do hereby approve the Resolution to Designate the Official Representative and Alternate for the Purpose of Voting at the Annual General County Commissioners Association of Ohio in 2026.

RESOLUTION NO. 26-003

**RESOLUTION TO DESIGNATE THE OFFICIAL REPRESENTATIVE AND  
 ALTERNATE FOR THE PURPOSE OF VOTING AT THE ANNUAL MEETING  
 OF THE COUNTY COMMISSIONERS ASSOCIATION OF OHIO IN 2026**

Commissioner Steve Robinson moved the adoption of the following resolution:

**WHEREAS**, Article IV, Section 6, of the Code of Regulations of the County Commissioners' Association of Ohio requires each member county to, for the purpose of voting at any annual or special meeting of the Association, designate an Official Representative and Alternate; and

**WHEREAS**, the designation of the Official Representative and Alternate for a county organized under the statutory form of county government shall be by resolution of the board of county commissioners; and




**WHEREAS**, in designating the Official Representative and Alternate only a member of the board of county commissioners is eligible to be designated as the Official Representative and Alternate;

**NOW THEREFORE BE IT RESOLVED THAT:** Tom McCarthy, Union County Commissioner, is designated as the Official Voting Representative of Union County.

**BE IT FURTHER RESOLVED THAT:** Steve Robinson, Union County Commissioner, is designated as the Alternate Representative of Union County.

The motion was seconded by Commissioner Dave Lawrence

Roll Call Vote:

 Commissioner Steve Robinson;	<input checked="" type="radio"/> Yea	<input type="radio"/> Nay
 Commissioner David A. Lawrence;	<input checked="" type="radio"/> Yea	<input type="radio"/> Nay
 Commissioner Tom McCarthy;	<input checked="" type="radio"/> Yea	<input type="radio"/> Nay

PASSED AND ADOPTED by the Board of County Commissioners of Union County at Marysville, Ohio, on the 7<sup>th</sup> Day of January 2026.

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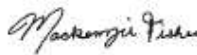
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STATE OF OHIO)

) SS.

COUNTY OF UNION)

I, Mackenzie Fisher, Acting Clerk of the Board of County of Union County, Ohio, do hereby certify that the foregoing is a full, true and correct copy of a resolution adopted by said board at the regularly scheduled and conducted meeting held on the stated date, which resolution is on file and of record in the office of said board.



Digitally signed by Mackenzie Fisher  
DN: cn=Mackenzie Fisher, o=Commissioners,  
ou=Acting Clerk,  
email=mfisher@unioncountyohio.gov, c=US  
Date: 2026.01.09 15:13:59 -05'00'  
Adobe Acrobat version: 2017.012.30262

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Acting Clerk

A motion was made by Steve Robinson and seconded by Dave A. Lawrence to approve this resolution and was carried by the following vote:

Steve Robinson, Yea  
Tom McCarthy, Yea  
David A. Lawrence, Yea

\* \* \*

**RESOLUTION NO. 26-004:**

**Appointing Dave Burke as the Community Member Appointed by the Commissioners, Bill Narducci as Alternate Community Member to the Jerome-Union County Cooperative Group - Commissioners**

The Board of County Commissioners hereby approves Appointing Dave Burke as the Community Member Appointed by the Commissioners and Bill Narducci as Alternate Community Member to the Jerome-Union County Cooperative Group.

A motion was made by David A. Lawrence and seconded by Steve Robinson to approve this Resolution and was carried by the following vote:

Steve Robinson, Yea  
Tom McCarthy, Yea  
David A. Lawrence, Yea

\* \* \*

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**RESOLUTION NO. 26-005:****Participation Payments – Millcreek Township for Calendar Year 2025 - Engineer**

The Board of County Commissioners hereby approves the participation payments for Millcreek Township for Calendar Year 2025.

**RESOLUTION****PARTICIPATING PAYMENTS**

WHEREAS the Union County Engineer has performed improvements on various county roads and bridges in MILLCREEK Township during the calendar year 2025, and has provided his costs for these improvements to the Board of Township Trustees.

THEREFORE, BE IT RESOLVED that the Board of Trustees of MILLCREEK Township approves participating in the cost of the various improvements to county roads and bridges in MILLCREEK Township for the calendar year 2024. The amount of the Participating Payment shall be \$ 22,571.56.

MR. BILL JORDAN moved and MR. DAVE LONG seconded the resolution.

Roll Call Vote:

<u>MR. KEITH CONROY</u>	<u>YES</u>
<u>MR. BILL JORDAN</u>	<u>YES</u>
<u>MR. DAVE LONG</u>	<u>YES</u>

I, SCOTT BRACKENRIDGE, Fiscal Officer of MILLCREEK Township of Union County, Ohio, hereby certify that the funds required to pay the costs expressed above have been lawfully appropriated, are in the Gas Tax Fund, Motor Vehicle License Fee Fund or Road and Bridge Fund, or are in the process of collection and are free from previous obligation.

12/20/24 Scott Brackenridge  
Date Fiscal Officer

C.I. 2024  
No. 26-005  
Date 1-11-2025

A motion was made by David A. Lawrence and seconded by Tom McCarthy to approve this resolution and was carried by the following vote:

Steve Robinson, Yea  
Tom McCarthy, Yea  
David A. Lawrence, Yea

\* \* \*

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**RESOLUTION NO. 26-006:**

**Approve the Vehicle Contract Between the Board of County Commissioners, Union County, on Behalf of the Union County Sheriff's Office and North Main Motors, Inc. - Sheriff**

The Board of County Commissioners hereby approves the agreement between the Board of County Commissioners on behalf of the Union County Sheriff's Office and North Main Motors, Inc.

**VEHICLE CONTRACT**

This agreement is entered into on the 7 day of January, 2026 between the Board of County Commissioners, Union County, Ohio, 233 W. Sixth Street, Marysville, Ohio, 43040, on behalf of the Union County Sheriff's Office, 221 W. Fifth Street, 2nd Floor, Marysville, Ohio, 43040 (collectively, "Union County"), and North Main Motors, Inc., 1001 E. Fifth Street, Marysville, Ohio, 43040 ("North Main Motors").

In consideration whereof, the parties mutually agree as follows:

- 1) North Main Motors, Inc. agrees to provide two different vehicles to Union County on or about the first day of every month for use by the Union County Sheriff's Office. Union County shall return the vehicle to North Main Motors on or about the last day of each month. The term of this Contract begins on January 1, 2026, and ends on December 31, 2026, unless terminated earlier as provided below.
- 2) Union County shall maintain insurance on the vehicle and shall list North Main Motors, Inc. as an additional insured on the insurance policy. Union County shall provide proof of insurance coverage to North Main Motors for their records. Union County shall also pay for the vehicle registration and all fuel for the vehicle.
- 3) Both parties agree that Union County may use the vehicle at its discretion and that Union County shall incur no charge for mileage during their use of any vehicle throughout the life of this contract.
- 4) Union County, through the Union County Sheriff, shall pay Two Thousand, Two Hundred dollars (\$2,200.00) annually for each vehicle, payable in quarterly installments of Five Hundred Fifty dollars (\$550.00) during the contract. Payment is due upon receipt of North Main Motors' quarterly invoice, beginning January 1, 2026. The total amount payable under this agreement is \$4,400.00.
- 5) All routine maintenance of the vehicle, and any major mechanical issues, brake issues, drive-train issues and/or exhaust system issues, shall be performed and maintained by North Main Motors, Inc. free from any charge to Union County, Ohio. Union County shall be responsible for the repair of any flat tires or headlight/taillights burned out for any vehicle it operates monthly. Union County shall inspect the vehicle and maintain appropriate documentation of such.
- 6) North Main Motors agrees to hold harmless and indemnify Union County against all liability, loss, damage, and/or related expenses arising out of the condition of any vehicle provided to the County under this Agreement. Union County will be responsible for liability, loss, damage, or expense arising out operation of a vehicle North Main provides under this Agreement that may be incurred during the period of this contract. Neither party be liable to the other party for indirect, consequential, incidental, special, or punitive damages, or lost profits.

C.J. 2026  
Res. 26-006  
Date 1/7/26

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- 7) Union County and North Main Motors mutually agree and understand that either party may terminate this Contract by giving at least thirty (30) days written notice to the other party.
- 8) Each part represents to the other both that it has the required power and authority to sign this agreement and that it has the capacity to sign the agreement.

In witness whereof, the parties agree and have signed below on the 7 day of January, 2026.

**North Main Motors, Inc.**

Amanda C. Nichols  
Print Name: \_\_\_\_\_  
Position: Office Manager

**Board of County Commissioners**  
Union County, Ohio

Steve Robinson  
Steve Robinson, Commissioner  
Dave Lawrence  
Dave Lawrence, Commissioner  
Tom McCarthy  
Tom McCarthy, Commissioner

**Union County Sheriff**

Mike Justice  
Mike Justice

Approved as to form:

Sarah Miller  
Digitally signed by Samantha M. Hadden  
Date: 2025.12.15 10:11:40 -0500  
Assistant Prosecuting Attorney

A motion was made by David A. Lawrence and seconded by Steve Robinson to approve this Resolution and was carried by the following vote:

Steve Robinson, Yea  
Tom McCarthy, Yea  
David A. Lawrence, Yea

\* \* \*

\* \* \*

**RESOLUTION NO. 26-008:**

## County Property Disposal Form, Desktop PCs – Juvenile Court

The Board of Commissioners hereby approves County Property Disposal Form, Desktop PCs.


**County Property Disposal Form**

**Department Submitting:** JUVENILE COURT

*Equipment Designation Options: (1) Destroy/Recycle, (2) Public Auction, (3) Sale, (4) Trade, (5) \*Transferred to other County Dept.*

*\*If the item is being transferred, please complete the "New Location" column with the name of the Department that is receiving the item.*

Tag #	Short Description of Equipment	Disposition #	New Location	Date	Est. Value
27163	Desktop PC	1		12/30/25	0.00
27164	Desktop PC	1		12/30/25	0.00
27165	Desktop PC	1		12/30/25	0.00

  
\_\_\_\_\_  
(Signature of Submitter)

C.J. 2024  
No-005  
Date 1/7/26

A motion was made by David A. Lawrence and seconded by Steve Robinson to approve this resolution and was carried by the following vote:

Steve Robinson, Yea  
Tom McCarthy, Yea  
David A. Lawrence, Yea

\* \* \*



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January 7, 2026

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ADMINSTRATOR ACTION NO. 26-001A:

**Agreement Between the Montgomery County Microfilming Board and the Union County Board of County Commissioners**

County Administrator Bill Narducci approved the following agreement between the Montgomery County Microfilming Board and the Union County Board of County Commissioners.

DocuSign Envelope ID: F083AAA4-C816-4BCE-B586-FFF231CD9D30

AGREEMENT

THIS AGREEMENT, made and entered into on this 7<sup>th</sup> day of January, 2026, by and between the Montgomery County Microfilming Board, hereinafter referred to as "County", and the Union County Board of County Commissioners, hereinafter referred to as "Board".

WITNESSETH:

WHEREAS, the Union County Board of County Commissioners is desirous of obtaining the services of the County, to convert electronic/digital images to microfilm; and

WHEREAS, the County is authorized by Section 307.806 of the Ohio Revised Code to contract with the Union County Board of County Commissioners to perform such services.

NOW, THEREFORE, in consideration of the mutual promises and covenants hereinafter contained, the parties hereto do mutually agree as follows:

1. The Agreement will become effective upon the 1<sup>st</sup> day of January, 2026, and shall expire on the 31<sup>st</sup> day of December, 2026.
2. The County agrees to provide the following services regarding Board records, the specific record types, and shipping schedule to be mutually determined by the County Records and Information Manager and the Union County Board of County Commissioners or their designee:
  - a) Conversion of electronic/digital images to a microfilm format.
3. The Board agrees to provide the following items for the County, the specific record types and shipping schedule to be mutually determined by the County Records and Information Manager and the Union County Board of County Commissioners or their designee:
  - a) Transfer of discs containing electronic/digital images to the Montgomery County Imaging Center at 117 South Main Street, between the hours of 8 a.m. and 3 p.m. on Mondays through Fridays, except for County holidays.

C.J. 2026  
26-001A  
Date 1/7/26

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4. The Board agrees to make payments to the County for its materials and services in accordance with the following rate schedule adopted by the County under Sec. 307.806 of the Ohio Revised Code:

Service	2026 Rate
<b>Conversion Services</b>	
Scanning and Indexing Letter, Legal-Sized and Large Format Documents to an Electronic Format	10 cents per image
Scanning Microfilm to an Electronic Format	10 cents per image
Preparing Electronic Images to Be Converted to Microfilm	2 cents per image
<b>Microfilm Processing and Duplication Services</b>	
Microfilm Processing for 16mm Roll	\$15.00 per roll
Microfilm Processing for 35mm Roll	\$38.00 per roll
Microfilm Roll and Microfiche Duplication	Charge back vendor costs, including shipping
<b>Storage Services</b>	
Records Center Storage of One Cubic Foot (Records Center Box): Includes Records Retrieval, Filing, Removal and Destruction	\$18.00 per year
Vault Storage of One 35mm Microfilm Roll	80 cents per year
Vault Storage of One 16mm Microfilm Roll	43 cents per year
Vault Storage of One Master Microfiche	7 cents per year
<b>Paper Duplication</b>	
Paper Copy of Original Records	10 cents per document

- a) Invoices will be quarterly pro-rata, based on the amount of services provided each month and inventory or microfilm or boxes stored at the first of each month during the quarter billed.
- b) Invoices shall be paid within thirty (30) days of mailing by the County.
- c) If the Board fails to make payment with thirty (30) days of the date of mailing the invoices referred to herein at Paragraph 4(a), the County shall have the right to terminate this Agreement immediately upon delivery of written notice to the

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**January 7, 2026**

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Board. This remedy shall be in addition to all other remedies provided for in the Agreement or by law and in no way shall it act as a waiver of any rights acquired or obligations incurred, either by law or by contract, by any party prior to termination of this Agreement.

5. All discs and electronic/digital images supplied by the Board to the County for the purposes of conversion shall remain the property of the Board.
6. The Montgomery County Microfilming Board, which manages the County Imaging Center through the County Records and Information Manager, shall be responsible for managing this Agreement for the County.
7. This agreement shall be construed under and in accordance with the laws of the State of Ohio, and all obligations of the parties created hereunder are performable in Montgomery County, Ohio.
8. This agreement shall be binding upon and inure to the benefit of the parties hereto and their respective legal representatives, successors and assigns where permitted by the Agreement.
9. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.
10. This Agreement constitutes the sole and only Agreement of the parties hereto and supersedes any prior understandings or written or oral Agreements between the parties respecting the within subject matter.
11. This Agreement may be modified only by written mutual Agreement of both parties.
12. The terms and conditions of this Agreement cannot be assigned without the written consent of the other party.
13. If either party to this Agreement fails to perform its obligations under this Agreement in timely fashion, the non-defaulting party may terminate the Agreement upon a thirty (30) day written notice which shall include the reason for termination. This remedy shall

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January 7, 2026

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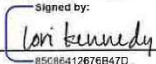
be in addition to all other remedies provided for in this Agreement or by law and in no way shall it act as a waiver of any rights acquired or obligations incurred, either by law or by contract, by any party prior to termination of this Agreement.

14. Signatures hereon shall act as express representations that the signing agents are authorized to bind their respective principals to the rights and responsibilities incurred by way of this Agreement.

15. The County, its employees and agents shall not be liable for any loss or damage of any kind and nature whatsoever to the records of the Board, notwithstanding that any such loss or damage may be caused in whole or part by negligence or gross negligence of the County, its employees or agents.

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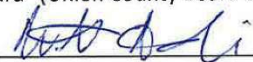
"County" (Montgomery County Microfilming Board)

By:  \_\_\_\_\_  
Signed by: 85C86412676B47D

Lori Kennedy, Secretary/Administrator

Dated: 12/15/2025 \_\_\_\_\_

"Board" (Union County Board of County Commissioners)

By:  \_\_\_\_\_

Dated: 1-8-26 \_\_\_\_\_

Approved as to form:

Mathias Heck, Jr.,  
Prosecuting Attorney of Montgomery County, Ohio

By:  \_\_\_\_\_  
DocuSigned by: FF231DE1071549E  
Ward Barrentine  
Assistant Prosecuting Attorney

\* \* \*

## UNION COUNTY COMMISSIONERS JOURNAL 2026

January 7, 2026

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\* County Administrator William Narducci provided the following updates:

- The Commissioner meeting scheduled for 1/21/26 will not have quorum. He recommends moving to 1/23/26 and the board agreed.
- Mallory sent out board appointments and committees. Asked the Commissioners to review them and make note of any changes they would like to be made. Commissioner McCarthy asked that Main Street Marysville Board be added. Bill will follow up with Common Pleas Court regarding the court advisory committees that are requesting a commissioner. The Commissioners will approve appointments/committees at 1/14/26 meeting.
- The City of Marysville has completed their Utility Boundary Analysis. He will be sitting down with individuals from the city for further discussion. This will focus on Plain City area and areas of the city concerned with the infrastructure. This will relate back to the asset purchase agreement with the City of Marysville and moving forward on the 208 Plan.

\* \* \*

\* Assistant County Prosecutor Thayne Gray provided the following updates:

- No updates

\* \* \*

\* Budget Analyst Janell Alexander provided the following updates:

- Approval of bills and transfers will start again on January 14, 2026, and will be back on a normal routine by January 23, 2026.

\* Commissioner David A. Lawrence provided the following updates:

- The Business Impact Breakfast on Thursday, September 24, 2026, will be sponsored by the Commissioners. The breakfast will take place at 940 London Avenue, Marysville, Ohio 43040 and the topic will be transportation.

\* \* \*

Commissioner Tom McCarthy provided the following updates:

- Bill Narducci and Dave Burke have been appointed to continue on the Union County-Jermone Cooperative Board. Jerome Township will appoint two members as well that will make up the remainder of this Board.

\* \* \*

Commissioner Steve Robinson provided the following updates:

- After reviewing the Board and Committee Appointments, he noted there are four boards that are requesting a Commissioner to sit on their board. This includes Family Treatment Court Advisory Committee, Juvenile Treatment Court Advisory Committee, Recovery Court Advisory Committee, and Veterans Treatment Court Advisory Committee.

\* \* \*

UNION COUNTY COMMISSIONERS JOURNAL 2026  
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\*Commissioner Steve Robinson adjourned the meeting at 8:53 a.m.

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The preceding Minutes were read and approved January 28, 2026.



Digitally signed by Steve Robinson  
DN: cn=Steve Robinson, o=Commissioners, ou=Commissioner,  
email=stfisher@unioncountyohio.gov, c=US  
Date: 2026.01.29 10:47:13 -05'00'  
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Steve Robinson  
Commissioner



Digitally signed by Dave Lawrence  
DN: cn=Dave Lawrence, o=Commissioners,  
ou=Commissioner,  
email=dmfisher@unioncountyohio.gov, c=US  
Date: 2026.01.29 10:48:20 -05'00'  
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David A. Lawrence  
Commissioner



Digitally signed by Tom McCarthy  
DN: cn=Tom McCarthy, o=Commissioners,  
ou=Commissioner,  
email=tmfisher@unioncountyohio.gov, c=US  
Date: 2026.01.29 10:48:44 -05'00'  
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Tom McCarthy  
Commissioner



Digitally signed by Mackenzie Fisher  
DN: cn=Mackenzie Fisher, o=Commissioners, ou=Acting  
Clerk, email=mmfisher@unioncountyohio.gov, c=US  
Date: 2026.01.29 10:49:20 -05'00'  
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Mackenzie Fisher, Acting Clerk to the Board